



*Private Therapeutic Riding Facility Promoting, work with rescued horses and other animals in the treatment of people with emotional, behavioral, social, mental, physical, and/or spiritual needs*

(317) 371-7842

Face Book Page-Little Patch of Heaven Paints

Email-LPOHPaints@aol.com



### **Confidentiality Policy**

Riders and their families have a right to privacy that gives them control over the dissemination of their medical or other sensitive information.

Little Patch of Heaven Paints shall preserve the right of confidentiality for all individuals in its program, including and not limited to full and part time staff, independent contractors, temporary employees, board members, volunteers, clients and their families.

All participants shall keep confidential all medical, social, referral, personal, and financial information regarding a person and his/her family.

Failure to comply with this Confidentiality Policy will result in penalties such as:

- First Offence-written reprimand
- Second Offence-one-week suspension
- Third Offence-Termination, Loss of scheduled sessions & Forfeit Money Paid for Lessons/Training

**This is a policy that must be enforced.**

I understand and will observe the confidentiality policy of Little Patch of Heaven Paints.

Participants Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Date \_\_\_\_\_



